



**Work Session Minutes  
Landrum City Council  
Tuesday, December 8, 2020**

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IN ACCORDANCE WITH THE SOUTH CAROLINA CODE OF LAWS, SECTION 30-4-80, THE TIME, DATE, AND LOCATION OF THE MEETING WAS POSTED AT CITY HALL, ON THE CITY WEBSITE AND THE CITY FACEBOOK PAGE. THE MEDIA WAS DULY NOTIFIED

Meeting started at 5:25pm

Members present, Mayor Bob Briggs, Council Members, Daniel Prince, Johnny Carruth, Billy Inman, Shannon Dotson, Joyce Whiteside.

Members absent: Tammy Cox

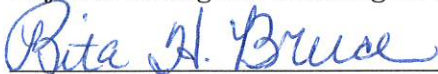
1. Proposed amendment to the City of Landrum FOIA Fee Schedule. City Administrator discussed with the council that in reviewing our FOIA schedule, it had not been updated since 2017 and due to the influx of multiple and excessive FOIA requests, the fee for the search and retrieval rate should be changed to reflect the cost of time used to prepare the documents. The schedule rate fee will reflect a different rate depending on the employee that is required to produce the documents. The rate will change from a flat \$16.00 an hour rate to a flexible rate of \$19.00 for clerical searches and \$23.00 to \$29.00 hourly rate for administrative (City Administrator or Police Chief) search and retrieval charges. The price for black and white copies will change to .20 a page. All other fees will stay the same.
2. Discussion of proposed City Janitorial Services Contract. The City sent out Request for Proposals (RFP) to several different companies announcing that the contract for Janitorial services was up for review. The following companies responded with proposals: Jan-Pro, Service Master, City Wide and the current company McAbee's Janitorial. The Council was provided the RFP's in their Agenda Packets to look over the prices and services of the above companies. A discussion was held, and they decided on the lowest proposal to be voted on at the regular meeting.
3. Update on proposed Fairwinds Road residential development (Enchanted Homes). The City Administrator, Rich Caplan, Mayor Bob Briggs and Council Member Shannon Dotson met with the developers of the project to get further information on the proposed project. The developers stated that the construction project would span over 5 years and would consist mostly of "patio homes" around 1300 sq. ft. with a price range of \$190,000 to \$250,000. Some of the questions asked by the City were concerning density, storm water and traffic issues. The developers did not address those concerns at this meeting.

4. Report on recent Code Enforcement activity and issues. Ordinance Officer Jack Davis presents the Council with the quarterly report and a power point presentation with photos showing the ongoing ordinance issues around the City and discusses the measures taken to help the owners come into compliance by repairing and cleaning the affected properties.

Other information shared by the City Administrator. He discussed the Farmers Market project was open for bidding and that the bids were due to be opened on Tuesday, December 22 at noon. There will be a Special Council Meeting/ Public Hearing for the first reading of the Bond Ordinance on Tuesday, December 22, 2020 at 5:30 pm if the bids opened are within the budget.

The City Administrator also stated that in order to receive Federal Grant money for the Rail Car Museum project, the City is required to have a 504 Committee, a committee to oversee the Federal Disabilities Act requirements of the public facilities to be constructed using federal grant funds. This committee would oversee that the project was ADA compliant by obtaining the property inspections required and signing off on the county inspectors report. The 504 Committee will need to meet about once or twice. The Council will need to appoint the committee members. The City Administrator, Mayor and Council decides to recommend the following board members and Council Member to the 504 Committee: Jo Quantennes, Architectural Design Review Board; Joshua Freel, The Planning Commission Board; Kelly Murphy, Architectural Design Review Board and Billy Inman, Council Member. To be formally voted on after the board members have been contacted.

Adjourn to Regular Meeting at 6:28pm



Attest: Rita H. Bruce  
City Clerk/ Treasurer

Approval Date: January 12, 2021