



MINUTES
LANDRUM CITY COUNCIL MEETING
Tuesday, December 8, 2020

IN ACCORDANCE WITH THE SOUTH CAROLINA CODE OF LAWS, SECTION 30-4-80, THE TIME, DATE, AND LOCATION OF THE MEETING WAS POSTED AT CITY HALL, ON THE CITY WEBSITE AND THE CITY FACEBOOK PAGE. THE MEDIA WAS DULY NOTIFIED.

NOTE:

- **In accordance with the State of South Carolina DHEC COVID-19 regulation proclamations, attendance in person at the City Council meeting will be restricted.**
- **All interested citizens were invited to watch the City Council meeting live streamed on the City of Landrum Facebook page.**
- **Public comments were accepted during the Public Comment segment by calling City Hall via telephone (864)457-3000. All comments would be directly aired to the Mayor and Council.**

Mayor Robert B. Briggs called the meeting to order at 6:38 P.M. in the Landrum City Hall Council Chambers.

Members Present: Mayor Robert B. Briggs, Council Members: Billy Inman, Johnny Carruth, Shannon Dotson, Joyce Whiteside and Daniel Prince

Members Absent: Tammy Cox

The Invocation was given by Council Member Billy Inman and was followed by the Pledge of Allegiance.

The Mayor announced that County Council Member Bob Walker was in attendance to give the Spartanburg County status report, but he was not listed on the agenda. He calls for a motion to add County Council Member Bob Walker to the agenda, under the reports section. Council Member Shannon Dotson makes the motion, Council Member Joyce Whiteside 2nd the motion, all present voted yes to approve the addition of County Council Member Bob Walker to the agenda.

Approval of Minutes

Minutes from November 2020 were accepted as written.

The Financial Statements

The financial statements from November 2020 were accepted as written.

OLD BUSINESS

There was none.

NEW BUSINESS

1. Adoption of City of Landrum 2020 FOIA Fee schedule.

Proposed amendment to the City of Landrum FOIA Fee Schedule. City Administrator discussed with the council that in reviewing our FOIA schedule, it had not been updated since 2017 and due to the influx of multiple and excessive FOIA requests, the fee for the search and retrieval rate should be changed to reflect the cost of time used to prepare the documents. The schedule rate fee will reflect a different rate depending on the employee that is required to produce the documents. The rate will change from a flat \$16.00 an hour rate to a flexible rate of \$19.00 for clerical searches and \$23.00 to \$29.00 hourly rate for administrative (City Administrator or Police Chief) search and retrieval charges. The price for black and white copies will change to .20 a page. All other fees will stay the same. Council Member Daniel Prince makes a motion to adopt the new FOIA Fee Schedule, Council Member Shannon Dotson 2nd the motion, all voted yes to approve the new FOIA Fee Schedule. The new schedule will go into effect 12/15/2020.

2. Award for City Janitorial Services Contract. The Council discussed the proposals submitted at the work session. The decision was made to award the contract to Jan-Pro. Council Member Billy Inman make the motion to award Jan-Pro the City Janitorial contract, Council Member Joyce Whiteside 2nd the motion, all voted yes to approve Jan-Pro with the Janitorial Services contract.

PUBLIC COMMENT

Citizen Judy Henderson informs the Council that she would be happy to serve on the ADA 504 Committee if Jo Quatannens declines the opportunity, she also suggests that the council give the public a chance to comment on items before a vote is taken.

Reports

City Administrator- City Administrator Rich Caplan announced to the Council of the upcoming Planning Commission meeting to be held Tuesday, December 15, 2020 at 5:30pm via Zoom. He mentioned the two zoning issues to be discussed at the meeting. He discussed the Farmers Market project was open for bidding and that the bids were due to be opened on Tuesday, December 22 at noon. There will be a Special Council Meeting/ Public Hearing for the first reading of the Bond Ordinance on Tuesday, December 22, 2020 at 5:30 pm if the bids opened are within the budget.

Police Department. Chief Kris Ahler presented the report to Council. A copy may be requested any time by calling the City Clerk's Office at 864-457-3000. A copy of this report will be filed with the approved minutes.

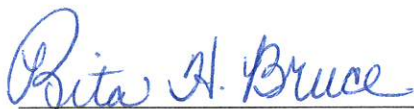
Fire Department. Chief Warren Ashmore was unable to attend. City Council Member Shannon Dotson gives the report. The Fire Department responded to a total of 41 calls during the month of November. A copy may be requested any time by calling the Landrum Fire and Rescue at 864-457-3101 or by calling the City Clerk's Office. A copy of this report will be filed with the approved minutes.

Landrum Rescue. Bruce Cogdell gives the report for Rescue 11. He reports they ran 59 emergency calls for the month of November.

Spartanburg County. County Council Member Bob Walker gives the report. He states that Landrum Fire Chief Warren Ashmore was appointed to a Spartanburg County Advisory Committee along with others to assess Fire service issues in Spartanburg County. He also gives a status update on the County Courthouse construction project. He announces that the Lions Club Citizen of the Year Committee decided to appoint all the citizens of Landrum, due to 2020 being a pandemic and that all the citizens have done their part in taking care of our community. The Grand Marshal for the Landrum Christmas Parade is usually the Citizen of the Year, so this year the Lions Club is asking all Veterans from the Vietnam War to participate as the Grand Marshals.

Regular meeting adjourns at 7:15pm to Executive Session to discuss City Employee Compensation Matters.

Executive Session adjourns at 9:15pm.



Attest: Rita H. Bruce
City Clerk/Treasurer

Approval Date: January 12, 2021



City of Landrum FOIA Fee Schedule

	Minutes/Hours	x Rate	Cost
Search/Retrieval/Redaction/Copying Time		\$19.00/ Hour Clerical \$23.00-\$29.00 Hour Administrative (Minimum 1 hour)	
Copies	Number of Pages	Unit Price	
Paper Records – Black & White		\$0.20/page	
Paper Records – Color		\$0.50/page	
Paper Records, Legal Size – Black & White		\$0.25/page	
Paper Records, Legal Size – Color		\$0.75/page	
Paper Records, Ledger Size – Black & White		\$0.50/page	
Paper Records, Ledger Size – Color		\$1.00/page	

All FAX transmitted records will be subject to a \$5.00 charge + \$0.25 /page \$ _____
 Requested copies of CD's, DVD's or other electronic media will charged at cost of media + \$16.00/hour \$ _____
 Postage / Shipping will be via FedEx/UPS/USPS (cost payable by requester) \$ _____

TOTAL DUE \$ _____

Pursuant to S.C. Code of Laws §30-2-50(A), A person or private entity shall not knowingly obtain or use personal information obtained from a state agency, a local government, or other political subdivision of the State for commercial solicitation directed to any person in this State.