



**Work Session Minutes
Landrum City Council
Tuesday, October 12, 2021**

IN ACCORDANCE WITH THE SOUTH CAROLINA CODE OF LAWS, SECTION 30-4-80, THE TIME, DATE AND LOCATION OF THE MEETING WAS POSTED AT CITY HALL, ON THE CITY WEBSITE AND THE CITY FACEBOOK PAGE, THE MEDIA WAS DULY NOTIFIED.

Meeting started at 5:20pm

Members present, Mayor Bob Briggs, Council Members, Billy Inman, Daniel Prince, Shannon Dotson, Joyce Whiteside and Tammy Cox.

Members absent: Johnny Carruth

1. Discussion of Proposed Winter Farmers Market dates (October-December)

Alisa Gunter acting Farmers Market Manager was on hand to discuss with the council the option for extending the Farmers Market into a winter session. She stated that she had several vendors approach her and ask for a winter market. Around 19 vendors have expressed interest in participating in a winter market. She has proposed 6 Saturday dates, November 6, 13, and 20th, December 4, 11, and 18th. The proposed hours will be 9:00am to noon. The proposed fee of \$30 would cover all six dates payable at first market in November, there would be no refunds for non-attendance. The location will stay the same, and there will be no reserved spaces, only on a first come/ first serve basis. Alisa Gunter stated that she would gladly continue to volunteer and take care of the weekly responsibilities. She also stated that some individuals had expressed interest in having another Christmas Craft Market, like was held last year. The issue with that event is the availability of the Depot, most of the Saturdays and Sundays are already booked. Tricia Taber was present and looked at the rental book availability, the Friday after Thanksgiving, November 26 was available, and everyone agreed that would be a good time to schedule an event such as the Craft Market.

2. Naming of the Landrum Farmers Market Pavilion

The City Council needs to decide on the formal name of the Farmers Market. This name will be placed on the signage of the building and the sign. The Council discussed some of the suggestions listed in the agenda packet. After a lengthy discussion, the Council decided to name the whole complex, Market Square. This would be placed at the top of the signage and refer to the whole shopping center location. The actual Farmers Market building will be listed as the Landrum Farmers Market on the signage.

3. Discussion of proposed use of Federal American Rescue Plan Funds

City Administrator Rich Caplan announced that the amount allocated to the City was actually greater than expected. \$1,333,728 will be received and allocated over the next two fiscal years and the funds that are replacement funds from lost revenues can be used for roads. Attached to these minutes will be the proposed use of \$522,055 of the city's funds for this fiscal year .

4. Municipal Code update – Status and discussion of outstanding issues

City Attorney Larry Flynn has been working with the city staff to update the city's municipal code. It is the intent of the city to replace the code enforcement section with the universally used International Property Management Code (IPMC). One of the most relevant sections regarding property maintenance was discussed with Ordinance Officer Jack Davis and Chief Kris Ahler. There were several old requirements listed in our current ordinance that needs to be adjusted or omitted altogether. The revised code is anticipated to be ready and presented at the December 2021 meeting.

Adjourn to Regular Meeting at 6:30pm.

 _____

Attest: Rita H. Bruce

City Clerk /Treasurer

Approval Date: November 9, 2021

PROPOSED AMERICAN RESCUE PLAN FUNDS: 2021-2022

2022-2023

Projected Allocation: \$1,332,728

\$ = anticipated

Note: Received over two fiscal years; spend by 12/31/24

TBD: to be determined

<u>Lost/Replacement Revenues</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Sub-Total</u>
General Fund reimbursement	\$666,364	\$ 167,775	\$ 148,075
Hospitality Fund reimbursement			\$ 19,700

TBD

Incurring/Proposed Expenditures

General Fund Eligible Expenses:

\$ 39,313

Depot Maintenance	incurred	\$ 3,000	TBD
Police Overtime associated with COVID	incurred	\$ 6,515	TBD
Police officers overhead	incurred	\$ 1,620	TBD
Court/Office cleaning supplies	incurred	\$ 1,668	\$
Legal services associated with COVID	incurred	\$ 4,000	\$
City Hall / Depot air filters	incurred	\$ 4,240	\$
Essential workers COVID hazard pay	incurred	\$ 8,000	one time
Heritage Estates sewer design	incurred	\$ 4,500	one time
Council Chambers wiring/speakers	incurred	\$ 5,770	one time

Non-Profit for COVID expenses/lost revenues:

\$ 45,000

Rescue Squad		\$ 15,000	one time
Operation Hope		\$ 15,000	one time
LYA		\$ 15,000	one time

Business Support:

1 time 50% discount on Landrum business licenses

\$ 35,000

one time

Additional Capital Eligible Expenses:

\$ 234,967

road amount based on reduction

Road & Storm Drainage improvements	incurred	\$ 167,775	\$
Storm drainage: equipment & trailer	incurred	\$ 33,000	one time
City Hall Police parking lot drainage	incurred	\$ 12,192	\$
Expanded Broadband services (@ Pavilion & Sr. Center)		\$ 15,000	one time
Police Security Drone		\$ 7,000	one time

in revenues

TOTAL	21-22 Revenues	\$666,364	\$666,364
	2021-22 Expenditures	\$ 522,055	TBD