



- **NOTE:** IN ACCORDANCE WITH THE STATE OF SOUTH CAROLINA DHEC COVID 19 GUIDANCE, EVERYONE IS ENCOURAGED TO WEAR A MASK IN PUBLIC INDOOR SETTINGS.
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SPECIAL WORK SESSION AGENDA

**Landrum City Council
Thursday, February 3, 2022
5:30 P. M.**

Call to Order

- 1. Continued Discussion of Draft Ordinance Amending the City of Landrum Land Use and Zoning Code Chapter 5-2-27 Regarding a Flexible Review District (FRD)**

Facilitator: Lance Etsep, Planning Director, Appalachian Council of Governments

Adjournment

**CITY OF LANDRUM
ORDINANCE 2022-01**

**An Ordinance Amending the City of Landrum Land Use and Zoning
Code CHAPTER 5-2-27 FLEXIBLE REVIEW DISTRICT (FRD)**

WHEREAS, on December 17, 2020 the Landrum Planning and Zoning Commission recommended modifications to provide the City of Landrum increased design and density flexibility than provided in the existing Land Use Code for future development, and

WHEREAS, there are several large vacant parcels in the City of Landrum or that may be annexed into the City of Landrum in the future in which residential uses are expected to be developed, and

WHEREAS, the Appalachian Council of Governments recommended that the City of Landrum establish the ability to enable design and density flexibility with such future developments.

THEREFORE, BE IT ORDAINED BY the governing body of the City of Landrum, South Carolina in council duly assembled and by the authority of the same, that the following sections be added to the City of Landrum Land Use Code:

5-2-27.1 INTENT.

The intent of the Flexible Review District (FRD) district is to provide a way for inventive design to be accomplished and to permit development that cannot be achieved through conventional zoning districts due to the parameters required therein. This district is intended to offer an alternative approach to utilize for residential zoning classifications.

It is recognized that some concepts will be more appropriate than others and the approval of an application in one location does not necessarily indicate the development density and characteristics will be applicable in other locations.

5-2-27.2 GENERAL REQUIREMENTS.

The provisions of the zoning ordinance regulating minimum lot area, parking, landscaping and lighting shall serve as a general guide. However, variations to these standards included in the approved statement of intent or final development plan shall supersede the other provisions of this ordinance.

5-2-27.3 MINIMUM SITE SIZE.

The minimum site size for the Flexible Review District is **10 acres**, ~~43,560 square feet (or 1 acre).~~

Commented [RC1]: No minimum acreage in the City of Travelers Rest Ordinance – Minimum area to be determined: 10 acres Recommended by Rich Caplan

**5-2-27.4 MINIMUM LOT WIDTH, MINIMUM YARD REQUIREMENTS,
MAXIMUM LOT COVERAGE, MAXIMUM HEIGHT OF STRUCTURES.**

No structure shall be erected within twenty-five feet from any external lot line of any FRD district with the following exceptions:

- A. ~~Where the property to be rezoned is between one and five acres, no structure shall be erected within twelve and one-half feet from any external lot line.~~
- B. Where land uses within the FRD district are the same as uses permitted in the adjoining properties outside the FRD district, a lesser or larger setback that is consistent with the uses or zoning on the adjoining properties may be permitted.

Minimum lot width, minimum yard sizes, maximum lot coverage and maximum height are otherwise regulated within the FRD district, provided, however, that the planning commission and city council shall ascertain that the characteristics of building location shall be appropriate as related to structures within the district and adjoining properties, where applicable.

5-2-27.5 DEVELOPMENT STANDARDS.

The standards set forth in Sections 5-2-26, 5-2-27, 5-2-28 and 5-2-30 Development Standards of the Landrum Zoning Ordinance may serve as a guide for the FRD district. However, variations are permitted. Applicants shall discuss variations with the Zoning Administrator prior to submitting their rezoning application.

5-2-27.6 APPLICATION PROCESS AND PRELIMINARY DEVELOPMENT PLANS.

- A. Prior to submitting a FRD district application, the applicant is required to meet with the Zoning Administrator for a pre-application conference to avoid undue delay in the review process after the application is submitted.
- B. Applications for a FRD district shall be by amendment to the official zoning map shall include the following:
 - 1. **Preliminary Development Plan** - The applicant shall submit one printed site plan and one electronic site plan which shall include the following.
 - a) A boundary survey with vicinity map, scale, and north arrow. Total number of acres of overall site.
 - b) Location and number of acres of various areas by type of use (single family, detached, multi-family, recreation, office, commercial, etc.).
 - c) Number of residential units and density of various residential types, **various setbacks**, such number to represent the maximum number of units.
 - d) Approximate square footage of nonresidential use.
 - e) Primary traffic circulation pattern, including major points of ingress and egress.
 - f) Number and location of parking spaces per use.
 - g) An indication that an acceptable drainage system can be designed for the proposed project.
 - h) Any such information or descriptions as may be deemed reasonably appropriate for review.
 - i) **No less than 20% of the property be retained as permanent open space.**
 - 2. **Natural Resources Inventory** - The primary objective of the natural resources inventory is to provide better information about the type of land covers, topography and significant historical, cultural and natural features on sites proposed for development. The applicant shall submit a natural resources inventory at the same scale as the preliminary development plan including the following:

Commented [RC2]: Specific % is Not part of the City of Travelers Rest Ordinance

Commented [RC3R2]:

Commented [RC4]: Consistent with the City of Traveler's Rest Ordinance

- a) Land cover type (i.e., wooded, pasture, wetland etc.) indicating the wood line or boundary line between wooded and non-wooded areas of the site.
- b) Stream and floodplain information.
- 3. **Statement of Intent** - The applicant shall submit a report setting forth the characteristics of the proposed FRD district including the following:
 - a) A description of the procedures of any proposed homeowner's association or other group maintenance agreement.
 - b) A statement setting forth the proposed development schedule.
 - c) A statement of the public improvements both on and off site that are proposed for dedication and/or construction and an estimate of the timing for providing such improvements.
 - d) A statement of impact on public facilities including water, sewer collection and treatment, police and fire protection, etc.
 - e) A statement describing and/or renderings or photographs of the architectural style, appearance and orientation of proposed residential units and/or commercial buildings.
 - f) A statement, where necessary, describing the landscaping and screening of proposed project.
 - g) A statement describing the maintenance and screening of any proposed pond, or storm water management or related facility contained in the development.
 - h) A statement describing pedestrian access and circulation throughout the project.
 - i) Any such information or descriptions as may be deemed reasonably appropriate for review.
- 4. A public hearing shall be held in accordance with the procedures set forth in the Landrum Zoning Code.
- 5. The Planning Commission shall make a recommendation upon the proposed Planned Development which shall be advisory to City Council.
- 6. The City Council may, after fulfilling all applicable requirements of this section, act to either approve, approve with modification or disapprove the application for a FRD, Flexible Review District.

5-2-27.7 FINAL DEVELOPMENT PLAN.

No building permit or certificate of occupancy shall be authorized until the Planning Commission, acting upon the recommendation of the Zoning Administrator has approved a Final Development Plan (FDP) meeting the requirements of this section. One reproducible copy of the FDP setting forth specific design characteristics of the development in accordance with the approved preliminary development plan shall be submitted to the Planning Commission and shall include but not be limited to the following information:

- A. Vicinity map, title block, scale, north arrow and property line survey.
- B. Location and proposed use of all buildings or structures within the planned development and gross square footage.
- C. Names of boundary streets.
- D. Number of residential dwelling units by type and estimated square footage in each.
- E. Location of any utility easements.
- F. Total floor area for all nonresidential uses by type.

Commented [RC5]: ITEMS A thru S are identical to the City of Travelers Rest Flexible Review Ordinance EXCEPT Rich Caplan has added/recommended item H and Item J.

- G. Open space areas, specifying the proposed treatment or improvements of all such areas and delineating those areas proposed for specific types of developed recreational facilities.
- H. Establishment of a property owners association to maintain the common areas.**
- I. All off-street parking and loading areas, structures, the total number of spaces.
- J. Curbs, gutters, sidewalks (no less than five feet in width) and storm drainage and retention basin plans.**
- K. The number of acres devoted to each land use.
- L. Sketches and/or elevations of typical buildings/structures and their design standards.
- M. The site's traffic circulation plan, including the location of curb cuts and points of ingress/egress, and including the location and width of all streets, drives, medians, service areas, dumpster pads, entrances to parking areas, etc.
- N. The site's street lighting plan, including the location, height, and style of all exterior fixtures.
- O. The site's landscape, screening/buffer plan.
- P. The site's signage plan, if any, which includes all exterior signage of the development.
- Q. Yard dimensions from the development boundaries and adjacent streets.
- R. A letter from a licensed Civil Engineer stating that a detailed drainage plan has been submitted and approved.
- S. Other such information or descriptions as may be deemed reasonably appropriate for Planning Commission review.

5-2-27.8 PLANNING COMMISSION ACTION.

The Planning Commission, acting upon the recommendation of the Zoning Administrator may approve or disapprove the final development plan submitted by the applicant. In reviewing the final development plan, the Planning Commission may require any such design modifications as necessary to assure compliance with the approved preliminary development plan. In the event that the Planning Commission finds that the final development plan is not in accordance with the approved preliminary development plan, it shall disapprove the final plan.

5-2-27.9 CHANGES TO FLEXIBLE REVIEW DISTRICTS.

Changes to a proposed Flexible Review District or to an approved Flexible Review District may be permitted in accordance with one of the following procedures as determined by the Zoning Administrator:

- A. Changes** - Changes to a planned development district which are of a design nature and which do not alter the original concept or use characteristics of the planned development district may be approved by the Architectural Design Review Board in accordance with the procedures established by Landrum Zoning Ordinance.
- B. Major Changes**- Changes to a planned development district which would alter the basic concept and general characteristics of the planned development must be approved by City Council in accordance with the procedures established by the Landrum Zoning Ordinance. Examples of major changes include, but are not limited to the following: boundary changes, changes in the maximum number of structures or residential units, increased density, substantial changes to residential housing type, use changes, etc.

Effective Date & Severability:

This Ordinance shall become effective immediately upon second reading after passage. If any section or part of this ordinance shall be found by a court of competent jurisdiction to be unconstitutional or otherwise invalid such finding shall not affect any other section or part and all sections and parts, are hereby declared to be severable.

First Reading: _____, 2022

Second and Final Reading: _____, 2022

ATTEST: _____

CLERK

CITY ATTORNEY -- *approved as to form*

MAYOR

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER

COUNCIL MEMBER