



**Work Session Minutes
Landrum City Council
Tuesday, March 8, 2022**

IN ACCORDANCE WITH THE SOUTH CAROLINA CODE OF LAWS, SECTION 30-4-80, THE TIME, DATE AND LOCATION OF THE MEETING WAS POSTED AT CITY HALL, ON THE CITY WEBSITE AND THE CITY FACEBOOK PAGE, THE MEDIA WAS DULY NOTIFIED.

Meeting started at 5:20pm

Members present, Mayor Bob Briggs, Council Members, Billy Inman, Shannon Dotson, Daniel Prince and Joyce Whiteside.

Members Absent: Johnny Carruth and Tammy Cox

1. Review of Revised Museum Entry Platform (John Walter AIA).

John Walters, the city's architect hired to design the platform and entryway, recommended securing cost estimates on the two preliminary alternative platform designs that the City Council had preferred when last discussed in a council work session in 2021. As a result of this detailed cost analysis of these alternatives, it was determined by an independent construction cost estimating firm, that either of the preliminary designs were estimated to cost more than two or three times the original budget amount set aside for the entryway. The revised criteria suggested was: Ensure that the city met the federal handicap access requirements and maximize the visibility of the rail car for visitors thereby minimizing the preliminary extended ramp and design and cost. John presented a power point to the council showing the designs that he felt suitable to meet the requirements, cost and design needed to fulfill the criteria. That design would include a handicap lift instead of an extended ramp. The cost quotes he received for the lift were \$14,450 and \$22,900 installed.

Several Museum Board Committee members were present, Judy Henderson and Carol Browning and voiced their concerns and disagreement with a handicap lift instead of a ramp. The museum Board preferred the ramp design. John Walters explains that the cost for the shorter ramp design would be \$200,342 with a canopy or \$190,666 without the canopy. He states that the longer ramp version cost would be \$266,770 with a canopy and \$236,549 without the canopy. Mayor Robert Briggs states that the costs associated with the ramp were too costly to fit in the amount budgeted for the total museum project.

2. Discussion of Farmers Market Pavilion Rental Rates and Related Pavilion Operating Matters.

Rich Caplan reported to the Council the discussions held by the Farmers Market Steering Committee. Food Truck vendors would be allowed as long as the number is limited, an area is designated, the vendor does not compete with the Farmers Market regular vendors, and they have a valid City of Landrum business license. Live animal sales were also discussed. The committee felt that it would okay if the following criteria was met; animals must stay inside the van, truck or trailer and not allowed directly on the floor or grounds of the building or the parking lot. Dogs would be permitted as long as they are on a leash. The City Administrator discussed with the Council regarding the possibility of renting the Pavilion to the public for private events. The City will purchase 20 tables and 160 chairs to use for the special event rentals. The City Administrator also submitted a proposed schedule for rental rates for private events.

It is recommended that the Farmers Market Pavilion rental rates for 2022 be as follows:

- \$225 per hour with a minimum of 3 hours
- \$1,000 for a full day (Monday – Thursday 8:00a.m. to 11:00 p.m.)
- \$2,000 for half day (Saturday 2:00 p.m. to 11:00 p.m.)
- \$2,000 full day (Friday & Sunday 8:00 a.m. to 11:00 p.m.)

3. Discussion of Proposed City of Landrum Technology Use Policy.

It has been recommended by the Municipal Association of South Carolina that municipalities keep a current and updated Technology Use Policy. The City's current technology policy needs to be updated. The Municipal Association has developed a model for cities use of social media and related technologies for public officials. City Administrator Rich Caplan recommends that the City Council approve the updated addition to the City's Personnel Manual.

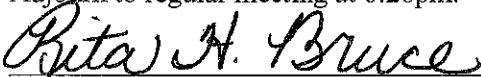
4. Discussion of Amending City of Landrum Purchasing Policy.

In order to comply with the federal and state procurement standards required by the city's federal Appalachian Regional Commission grant for the Landrum Rail & History Museum, the city is required to incorporate additional provisions in the city's procurement policy (Article IV Section 8) in the city municipal code. The following provisions need to be approved by the city council and will be included in all future city formal bidding and purchasing practices: Equal Opportunity, Independent Cost Analysis, Conflict of interest in procurement and Minority and Women Owned Business procurement. City Administrator Rich Caplan recommends that the City Council approve these additions to the City's Municipal Code.

5. Continued Discussion of Revised Animal Control Code.

The City has received a request from a resident to have cattle on his property located within the city limits. The draft code that was distributed to the City Council in February does not address this issue. The City Council is requested to give guidance to the city staff as to how this issue, as well as potentially other livestock and other animals (such as chickens) be included or excluded in the revised animal control code. Police Chief Kris Ahler addressed the council and reported that he is currently working on drafting an Animal Code that will be located within our city municipal code updating the existing section on animals. The Council had a discussion on what animals they felt like should be allowed and what the land requirements would be. Council Member Shannon Dotson stated that he was in favor of cows and chickens and other animals but that there should also be regulations in our ordinance specifically regulating the kind of animals and the size of the parcel of land. Council Member Billy Inman suggested that the specific details and requirements be added to the draft ordinance and present the ordinance back to them next month to look over.

Adjourn to regular meeting at 6:28pm.



Attest: Rita H. Bruce
City Clerk / Treasurer

Approval Date: April 12, 2022