



Work Session Agenda
Landrum City Council
January 10, 2023
5:15 P. M.

1. Discussion of Appointment to Planning Commission and Architectural Design Review Board
2. Update on Market Pavilion Construction Closeout
3. Continued Discussion of Market Pavilion Schedule for 2023
4. Discussion of Senior Center Grant Opportunity (City Matching Requirements)

Adjourn to Regular Meeting



January 5, 2023

To: Landrum Mayor & City Council

From: Rich Caplan, City Administrator

Re: WORK SESSION ITEM -Discussion of Senior Center Grant Opportunity (City Matching Requirements)

The staff and attendees at the Anne Regan Aging Well Center have submitted a list of needs for upgrading the city's building. A copy is attached for your information. We do not have a budget for these items, but the paving, bus, flooring and patio will be the costliest items on the list.

It has been the intent to seek a grant from the State of South Carolina to improve and satisfy a majority of these needs. However, it should be noted by the City Council that a 30% local match is required for these grants. (The grant application is due by February 28, 2023.)

This match will need to be funded by the city's General Fund. Therefore, prior to preparing the grant application, I am seeking feedback on this needs list and an understanding a commitment of the city's ability and willingness to provide this match.

Your comments and priorities are requested.

Attachments: List of Needs for Anne Regan Aging Well
Senior Center Permanent Improvement Program

List of needs for the
Anne Reagan Aging Well Center

Vacuum

Shampoo Machine (carpet)

Washer / Dryer Combo

10 utility shelves

3 Bookshelves

4 wheelchairs

1 scooter

4 walkers w/ seat and brakes

10 raised flower / vegetable beds

Gardening hand tools (multiple sets)

Wagon

2 Wheelbarrows

Garden Hose (200 ft)

Hose roller on wheels

Deck at side door with railing and ramp

Wrought Iron tables and chairs for the deck

Umbrellas for tables outside

Yeti cooler on wheels for field trips

Larger ice machine

Hardwood flooring throughout the center

Remodel Baptismal for serving area

3 ice cream churns

Bus

Repave parking lot

Landscape in front of the building

Commercial all in one printer / and supplies

4 new wingback reclining chairs

4 new rocking chairs

Projector w/screen

Surround sound system

Paper cutter

Cricut Maker 3 w/ supplies

Laminate machine /supplies

Locking lateral File Cabinet

2 pot Bunn commercial coffee pot
Set of cooking utensils
Set of Flatware for 30
Serving utensils
Large Grill w/cover and Propane tanks
Grilling tools
Metal rolling cart to use beside grill
4- 3 dish stainless buffet warmer/server
Outside cigarette ash tray
4 White folding tables
32 white folding chairs
Toaster
10 ft Christmas tree ornaments and lights
40 tea cups and saucers
6 tea ceramic servers
1 tea kettle
6 cream/sugar bowl sets
Dishwasher for kitchen
4 tray food warmer
Book binding machine with supplies
Cameras at each door.

**SENIOR CENTER
PERMANENT IMPROVEMENT
PROGRAM
2022 Grant Application Package**



South Carolina
**DEPARTMENT
ON AGING**

**2022 PIP Grant Cycle: Applications accepted until
Tuesday, March 1, 2022**

III. MATCHING FUNDS

The Senior Center PIP Program is a matching funds grant program. The local PIP Applicant must provide the matching funds. The match rate is 10 percent for Emergency PIP requests, and 30 percent for (new construction, expansion, and renovation) awards.

When documenting its match, the grant recipient must provide a bank statement showing there is a designated funds account to manage a match and board minutes reflecting a match has been met.

How is the local match determined? (Match plus requested funds equals the grant total.)

State Dollars Requested

Percentage of State Amount (90% for emergencies and 70% for everything else = whole amount

If the applicant is requesting \$350,000 in state funds:

Divide \$350,000 by 70% = the whole of \$500,000

Subtract 350,000 from \$500,000 to determine the local match of \$150,000

If the applicant is requesting \$200,000 in state funds:

Divide \$200,000 by 70% = the whole of \$285,714

Subtract \$200,000 from \$285,714 to determine the local match of \$85,714

Allowable matching funds include the following:		
Local Government funds	Rural Government funds	United Way contributions
Church and civic donations	Private donations	In-kind based on real estate
Monies generated through fund raising activities.	Or anything else approved in advance by the SCDOA during the application process.	Organization has actual funds on hand to use as match.

IV. ALLOWABLE EXPENDITURES

RENOVATION/EXPANSION/EMERGENCY

- Renovation is the improvement or modernization of the senior activity area of a senior center or the mechanical systems serving such areas. (There is a 30 percent local match and the recipient shall have two years from executing a Notification of Grant Award to complete the project. A change in funding or the scope of the project may result in the termination of the grant agreement.)
- Expansion is the increase in external size of an existing center for the purpose of offering new programs or increasing the number of clients served in existing programs. (There is a 30 percent local match and the recipient shall have two years from executing a Notification of Grant Award to complete the project. A change in funding or the scope of the project may result in the termination of the grant agreement.)
- Building Purchase: The purchase of a building, which is immediately ready to occupy and operate as a multi-purpose/fully functioning senior center on the day of the real estate closing, is allowed at the discretion of the SCDOA Director and PIP Coordinator. The project shall meet all PIP guidelines, as well as the policies and procedures for a senior center/meal site. If the facility is to be shared with non-aging related entities, the applicant must demonstrate that the PIP funds will be used exclusively for the senior center component.

NOTE: PIP funds shall not be used to purchase real estate, which does not have a move-in ready building on site ready to occupy/operate.

- Emergency repairs to the facility to alleviate safety or health concerns. The SCDOA can award emergency PIP funding in cases that would prevent senior centers from operating safely or where there are serious health concerns. This funding is awarded on a case by case basis at the discretion of the SCDOA, if funding is available. Emergency PIP applicants must submit a completed PIP application, as well as three valid work estimates in writing. There is a ten (10) percent local match for Emergency PIP awards. Emergency PIP recipients shall have 90 days upon the NGA being executed to complete the project.

Note: No more than twenty-five (25) percent of the increased space can be dedicated to office space. PIP funds must provide a beneficial senior center experience for older adults.

Examples of *allowable* renovation/expansion/emergency expenses are, in order of recommended priority:

- Renovations mandated by federal or state regulations, such as: ramps, handicapped door openers, automatic faucets, toilet handles, hand dryers, elevator controls, signage; and installation or repair of emergency, fire or security systems;
- Major energy-related renovations, such as: lighting systems, HVAC systems, repair of roof, and replacement of windows;
- Refurbishment of existing space for the purpose of accommodating aging services delivery; and
- Expansion of existing space for the purpose of accommodating aging services delivery.
- Emergency Repairs - means the process of restoring, to a serviceable condition, by putting back together real property that is damaged. For the purpose of this definition, the term "Emergency Repair" does not apply to real property that has worn out or reached the end of its normal life expectancy. Examples of Emergency Repairs are as follows:

(1) Vandalism