



**Work Session Minutes
Landrum City Council
Tuesday, January 10, 2023**

IN ACCORDANCE WITH THE SOUTH CAROLINA CODE OF LAWS, SECTION 30-4-80, THE TIME, DATE AND LOCATION OF THE MEETING WAS POSTED AT CITY HALL, ON THE CITY WEBSITE AND THE CITY FACEBOOK PAGE, THE MEDIA WAS DULY NOTIFIED.

Meeting started at 5:19 p.m.

Members present, Mayor Bob Briggs, Council Members, Johnny Carruth, Billy Inman, Daniel Prince, Shannon Dotson, Joyce Whiteside and Tammy Cox.

Members absent: None

1. Discussion of Appointment to Planning Commission and Architectural Design Review Board
Mayor Robert Briggs announced that the City had received a letter from Stacy Glover, a lifetime Landrum resident. Mr. Glover would like to serve on the Planning Commission Board. Mr. Glover also serves on the board for Operation Hope.
2. Update on Market Pavilion Construction Closeout.
A discussion was held on the leaking of the skylights. An independent inspection company pointed out that the wrong kind of screw were used to attach. The holes drilled were supposed to be a specific size and so were the screws. The screws were replaced, but the leaking has continued. It was discussed to remove the skylights altogether and replace them with the same sheet metal that is currently on the building. There were concerns that there wouldn't be enough light. The contractor pointed out that some windows could be installed later. The Contractor also stated that the cost to replace the skylights with metal would be a little under \$4000. It was debated as to whether that cost for replacement should be paid by the City or contractor, or if the cost should be shared. The contractor suggested that the City pay for the materials and Satchel would pay for the labor and installation. The Council agreed. A discussion was also held of any other items needing to be fixed. The formal date of completion was announced as May 8, 2022. The building will be under warranty covered by the contractor for 1 year. Greg, the representative from Satchel Construction stated that around March he and the other sub-contractors will come to the Market Pavilion and complete a walk-through inspection with representatives from the City.
3. Continued discussion of Market Pavilion Schedule for 2023
Marketing Director Tricia Taber announced that Market Pavilion has already been reserved 3 times in the month of February. The annual Quilters Show will be held at the Pavilion the 3rd weekend in June. The council discussed marketing the Pavilion as an events rental venue on the days that were not being utilized by the Farmers Market or City events. The Farmers Market would like to expand their season permanently from April 1 thru December. The council agreed with the expanded Farmers Market season.

4. Discussion of Senior Center Grant Opportunity (City Matching Requirements)

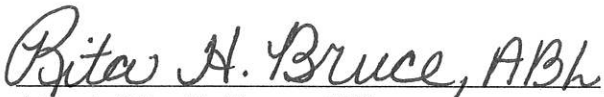
City Administrator Rich Caplan explained that there are Federal and State grants available. It has been his intent to seek a grant from the State of South Carolina to improve and satisfy a majority of the needs. The staff of the Aging Well Center have submitted a list of needs for upgrading the city's building. The State grant requires that the City match 30% of the funds. The grant application deadline is due February 28, 2023. The grant match will need to be funded by the city's general fund. The council discussed that the staff from the Aging Well Center could prioritize the list they submitted to help in making the decision on which projects needed to be completed first. Architect Doug Hurlbert is currently working on a deck and ramp design, which were originally requested by the donor, Anne Regan. He will be submitting an estimate on the deck. Daniel Prince will submit an estimate on fixing the parking lot.

The next regular scheduled Council Meeting is Tuesday, February 14 (Valentine's Day) It was brought up by the City Clerk that the Council may want to change the date. The Council decided to hold the Council meeting on Monday, February 13 at the regular time.

Mayor Robert Briggs calls for a motion to adjourn to Executive Session. Council Member Daniel Prince makes the motion. Council Member Shannon Dotson second the motion. All voted. The motion carried.

Adjourn to Executive Session: 6:05 p.m.

Executive Session adjourned to Regular Meeting : 6:35 p.m.



Attest: Rita H. Bruce, ABL

City Clerk / Treasurer

Approval Date: February 13, 2023