

NOTES

How to Obtain a Permit

First make sure that your project is approved through the zoning department (if required)

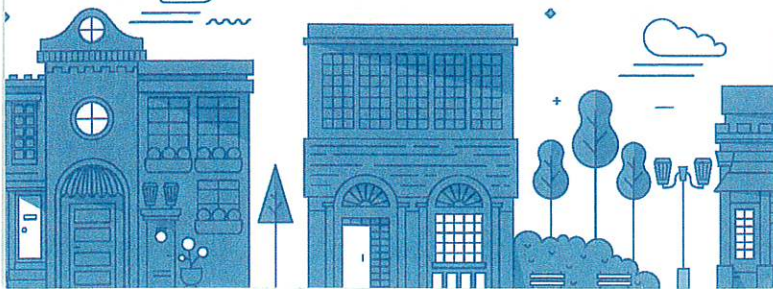
Next (if contractor) ensure you have a City/Town business license

Then visit: <https://www.cciservicesllc.com>

Select the Department of Building Safety tab at top right

Under the appropriate jurisdiction click "View Permits and Forms" Once there select the needed permit application.

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- *All new homes require a plan review and plans should be submitted with permit application.
- *All commercial projects require a plan review prior to permit issuance. Plan review application must be submitted with plans. Review comments are typically provided 7 - 10 business days after payment is processed.
- *To schedule inspections call the office at 864-586-6111 Ext 3. All request must be received by 4 PM for next business day inspection.

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