



**MINUTES**  
**LANDRUM CITY COUNCIL MEETING**  
**Tuesday, November 14, 2023**  
**6:30 p.m.**

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**NOTE:**

- All interested citizens were invited to watch the City Council meeting live streamed on the City of Landrum Facebook page.
- In accordance with the South Carolina Code of Laws, Section 30-4-80, the time, date and location of the meeting was posted at City Hall, the City website, and the City Facebook page. The media was duly notified.

Mayor Robert B. Briggs called the regular meeting to order at 6:33 p.m. in the Landrum City Hall Council Chambers.

Members Present: Mayor Robert B. Briggs, Council Members: Johnny Carruth, Billy Inman, Judy Henderson, Shannon Dotson, Joyce Whiteside and Tammy Cox.

Members Absent: None

**THE INVOCATION**

Given by Council Member Judy Henderson followed by the Pledge of Allegiance.

**APPROVAL OF MINUTES**

The Mayor calls for a motion to accept and approve the minutes from the October 10, 2023 meeting. Council Member Judy Henderson notes some changes that need to be made to the work session minutes, in reference to getting an extra surveying bid from Butler Assoc. for the N. Valley Road property. Council Member Shannon Dotson makes the motion to approve the minutes with the changes made. Council Member Billy Inman second the motion. All voted yes. The motion carried. The City Clerk will make the changes to the minutes before saving and posting them for public record.

**THE FINANCIAL STATEMENTS**

The Financial Statements for October 2023 were accepted as written.

**NEW BUSINESS**

1. First Reading of Ordinance No.2023-12 Amending the Business License Ordinance to Update the Class Schedule as Required. State of South Carolina Act 176 requires that all taxing jurisdictions use a standardized business license class schedule recommended by the Municipal Association and adopted by the Director of the SC Revenue and Fiscal Affairs Office. SC Code Sec. 6-1-400(G)(1). The Municipal Association must update the standardized class schedule every even-numbered year, using the latest available NAICS Manual. Each taxing jurisdiction must adopt the updated class schedule, as approved by the SC Revenue and Fiscal Affairs Office, no later than December 31 of each odd year. This ordinance legislates that required law. Mayor Robert Briggs calls for a motion to approve the first reading of Ordinance No.2023-12. Council Member Billy Inman makes the motion. Council Member Shannon Dotson seconded the motion. All voted yes. The motion carried.

2. Consideration of John Walters, AIA, Services for a Proposed Public Restroom.  
Item 2 not discussed, removed from agenda.

3. Authorize approval authorizing sale of City of Landrum property on Highway 14 to Spartanburg Water.  
The City owns a piece of property on Highway 14 that has a small building housing a water connection between Spartanburg Water and Blue Ridge water. Since the City no longer owns or regulates the water system. It was discussed that the City sell that small parcel and building to Spartanburg Water for the price of \$12,627. The sale will be contingent on the continued use as a connector with Blue Ridge Water for access to water in emergency cases. It was discussed that the City Administrator will ask the questions and facilitate the negotiation and sale with Spartanburg Water. Council Member Shannon Dotson makes the motion to appoint the City Administrator Rich Caplan to negotiate the sale on the terms discussed above. Council Member Joyce Whiteside seconded the motion. All voted yes. The motion carried.

4. First Reading of Ordinance No. 2023-13 Annexing a parcel of land at Highway 14 East / 1820 E. Rutherford Street. (Parcel no. 1-08-00-036.08). The parcel will be zoned as C-1.

Mayor Robert Briggs calls for the motion to approve the first reading of Ordinance No.2023-13, annexing 1820 E. Rutherford Street into the City. It was brought to the attention of the Mayor and Council, that there was a typographical error in the ordinance listing a different name. The first reading will be contingent on the correction of the name error. Council Member Shannon Dotson makes the motion to approve the first reading, Council Member Tammy Cox seconded the motion to approve the first reading. All voted yes. The motion carried. The clerk will correct the ordinance before giving it to the Council for the second reading in December.

### **OLD BUSINESS**

There is no old business.

### **PUBLIC COMMENT**

*Public comments may be submitted in writing to the City Clerk for public record. If a comment is not submitted in writing, your name and topic of your comment will be the only reference listed in the minutes.*

Mary Beth Noble - She expressed her concern about the noise in her neighborhood from ATV's and motorcycles. She stated that the noise on North Randolph Avenue was disturbing her and her neighbors in the normally quiet and peaceful neighborhood.

### **Reports**

Landrum Area Fire and Rescue. Fire Chief Warren Ashmore gave his report. A copy of the report will be attached to these minutes when archived.

City Administrator. City Administrator Rich Caplan presented his report to the council. A copy of his report will be attached to these minutes when archived.

Police Department. Chief Jason Coffin presented the council with the monthly report. He praised Sgt. Levi Bouwkamp for his hard work in planning and handling the Halloween Stroll traffic and citizens. He also announced that the Police Department, along with the Landrum Area Fire and Rescue would be collecting food at the Dollar General and Aldi on Saturday, November 18 from 10 a.m. to 2 p.m. The food from this will be given to Operation Hope for their Thanksgiving food donations.

**Regular Meeting adjourned 7:08 p.m.**



Rita H. Bruce, ABL  
City Clerk / Treasurer  
Approval Date: December 12, 2023

## **November 14, 2023 - City Administrator Report**

### **14/176 Pedestrian Sidewalk Grant submitted**

We submitted a grant request to SCDOT for paying 80% of the cost of the 14/176 intersection improvements plus the sidewalk extension across the Norfolk Southern right-of-way. Total project cost of \$209,734 – grant would be for \$167,782 and city match would be \$41,952.

### **BZA Meeting on November 9 re: approved a Variance Request 205 S. Lyles Avenue for an Accessory Dwelling Unit (ADU)**

Ms. Merc's lot is actually of two lots totaling 0.51 acres. The parcel extends to S. Lee Street which has a fence. Access to the proposed rental unit could occur from S. Lee Avenue. They agreed this approval would only occur on a case by case basis.

### **Main Street Update**

We have spoken with the South Carolina Main Street Executive Director about city membership. She is planning a visit to Landrum in the next month to assess downtown and tell us what level of membership best fits the city.

### **Vacant/Unfinished Building next to Subway**

The owners of the property have been notified to secure the building entrance. We have a meeting with their representatives tomorrow.

### **Audit**

The city auditors were here last week to conduct their onsite review. I suggested they present their findings and annual audit at the January 2024 meeting since it will be useful for the two new council members to hear from them.

### **Case Of the City vs. Town of Campobello has been dismissed.**

A consent order was filed on behalf of the city by Chad Johnson, the city's counsel, accepting the Town of Campobello's formal action to de-annex of several 10 foot strips of land PLUS de-annexing the large residential property that prompted the city's legal action – the entire Enchanted Homes Property on Landrum Mill Road.



## Landrum Area Fire & Rescue District

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200 North Trade Avenue Post Office Box 71 Landrum, SC 29356 Phone: 864.457.3101 Fax: 864.457.4732

Reference: Landrum City November Meeting Report

Date: November 14, 2023

### 1. Call Response

- 637 (2.0 calls per day) total for year 2023
- 261 Landrum City Response total year 2023
- City Response Breakdown= 182 EMS, 79 Fire
- Response times (Dispatch to On Scene)= 4:55

### 2. Community Risk Reduction

- Reflective Address Signs Campaign
- \$20 per sign

CRR-Fire Prevention Week is the week of October 9<sup>th</sup>

- Schools
- Daycares
- Preschools
- Total Contacts= 500+ students and teachers

CRR-Community Partnerships

- CPR, AED, and First Aid training available
- Fire Extinguisher training available
- Reminder to check smoke alarms and change batteries

### 3. Inspections

- Total Inspections 2023= 160
- Total Violations 2023= 451
- Total Corrections 2023= 437
- Total Pre-Plans 2023= 50

# PUBLIC COMMENT SIGN IN

COMMENTS ARE LIMITED TO 2 MINUTES.

Meeting Date: Nov. 14, 2023

Please sign in, take a seat, YOUR NAME WILL BE CALLED DURING PUBLIC COMMENTS

NAME & ADDRESS	COMMENT TOPIC	CONTACT INFO IF YOU WANT TO BE CONTACTED
1. MERRY-BETH NOBLE	NOISE	merrybethnoble@gmail.com
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